



**APPLICATION FOR EMPLOYMENT**

We are an equal opportunity employer, dedicated to our policy of non-discrimination in employment on any basis including race, age, sex, religion, or national origin.

200 North 69th Street, Grand Forks, ND 58203

Name: \_\_\_\_\_  
Last First MI

Present Address: \_\_\_\_\_  
Street City State Zip

Driver's License No.: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Referred By: \_\_\_\_\_

**POSITION DESIRED** \_\_\_\_\_ Date Available to Start: \_\_\_\_\_

Position Applying for: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

Are You Presently Employed? YES / NO If Yes, May We Contact Your Present Employer? YES / NO

Have You Ever Worked for Construction Engineers, Ltd. Before? YES / NO

If Yes, Dates & Location \_\_\_\_\_

**GENERAL**

Have You Ever Been Convicted of a Felony or Misdemeanor? YES / NO

If Yes, Please Indicate When: \_\_\_\_\_ Where: \_\_\_\_\_

Have You Ever Been Convicted of Driving Under the Influence? YES / NO

If Yes, Please Indicate When: \_\_\_\_\_ Where: \_\_\_\_\_

**FORMER EMPLOYERS** (List Your Last 3 Employers, Starting with the Most Recent First)

**Company** \_\_\_\_\_ From (Mo/Yr) \_\_\_\_\_  
Address \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_  
City / State \_\_\_\_\_ Phone \_\_\_\_\_  
Position \_\_\_\_\_ Salary \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**Company** \_\_\_\_\_ From (Mo/Yr) \_\_\_\_\_  
Address \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_  
City / State \_\_\_\_\_ Phone \_\_\_\_\_  
Position \_\_\_\_\_ Salary \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**Company** \_\_\_\_\_ From (Mo/Yr) \_\_\_\_\_  
Address \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_  
City / State \_\_\_\_\_ Phone \_\_\_\_\_  
Position \_\_\_\_\_ Salary \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**EDUCATION**

	Name & Location	Circle Last Year Completed				Did You Graduate		Subject of Study & Degree(s) Received
		1	2	3	4	Yes	No	
High School		1	2	3	4			
College		1	2	3	4			
Trade, Business or Correspondence		1	2	3	4			

Subjects of Special Study or Research Work: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**VETERANS PREFERENCE**

Have You Had Prior Military Service?      YES / NO      What Branch? \_\_\_\_\_  
 Do You have a Discharge other than Honorable?      YES / NO

**HEALTH RECORD**

Can You Perform the Essential Function of the Job for which You Are Applying Without Special Accommodation?      YES / NO  
 If Special Accommodation is Required, Please Explain in the Space Provided Below.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In Case of Emergency, Please Notify: \_\_\_\_\_  

Name	Address	Phone No.
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I understand that any employment is conditioned on a background check. I authorize Construction Engineers, Ltd., to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Construction Engineers, Ltd., without giving me prior notice of such disclosure. In addition, I release Construction Engineers, Ltd., any former employers and all references listed above from any and all claims, demands or liabilities arising out of, or related to such investigation or disclosure.

I certify that the facts contained in this application (and my accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Construction Engineers, Ltd.

If I am offered employment, I agree to submit to a medical examination and drug test before starting work, if required. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by Construction Engineers, Ltd., and as permitted by law. I consent to such examination and tests, and I request that the examining doctor disclose to Construction Engineers, Ltd., the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug tests, and if I am hired, a condition of my employment will be that I abide by Construction Engineers, Ltd.'s, Drug and Alcohol Policy.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Interviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_  
 \_\_\_\_\_

Hired:      YES / NO      Position \_\_\_\_\_      Start Date \_\_\_\_\_      Salary / Wage \_\_\_\_\_